

## **Estate Cleaner**

Leathermarket JMB is a resident-managed housing organisation, working in partnership with Southwark Council, which manages 1,600 properties of mixed tenure immediately south of London Bridge station. We have an Estate Cleaner position within our Estate Services Department to ensure and to deliver a first-class service to our residents.

### **Responsibilities and duties:**

#### **CLEANING AND CLEARING**

Cleaning of communal areas of estates including estate paths and roads, grass and shrub areas, lifts, lobbies, stairs, balconies, bin and chute areas.

Cleaning tasks to include sweeping, mopping, litter removal, removal of dirty waste (dog and human)

Delivering cleaning to a consistently high standard following the agreed cleaning programme of daily, weekly, monthly and seasonal cleaning tasks (including leaf clearance, gritting, snow clearance)

Always meeting the minimum agreed cleaning standard as advertised to JMB residents

Removal of bulk refuse to a collection point in a safe manner, calling on colleagues for help for heavy or bulky items

Specialist cleans that may need the use of specialist machinery and chemicals e.g. jet washing, deep cleaning, buffing etc.

Clearing blocked chutes and hoppers

Cleaning of other areas as instructed e.g. around the JMB office

#### **BULK REFUSE REMOVAL**

Safely lifting and carrying bulky items such as washing machines and sofas up to 25kg, working with colleagues where appropriate, transferring them to collection points

Sorting bulky waste at the council depot, separating into the required categories including recyclables

Collection and transporting of equipment and supplies as appropriate

Other driving duties as are required from time to time

#### **HEALTH & SAFETY AND SECURITY**

Prioritising cleaning tasks that remove health and safety hazards, dealing with them as quickly and safely as possible

Using wet signs when mopping stairs and walkways

Reporting Health & Safety hazards

Safe use and storage of machinery, chemicals and personal protective equipment (PPE) as per instructions, training and COSHH requirements as appropriate

Wearing the JMB cleaners uniform at all times so you are easily identifiable by residents

Reporting immediately any vandalism, suspicious or antisocial behaviour on the estates

### **MONITORING**

Report any difficulties you are having completing tasks on the cleaning schedule

Monitoring and reporting lift breakdowns daily

Monitoring and cleaning / reporting problems on play areas daily

### **POLICIES AND PROCEDURES**

To follow all appropriate Leathermarket JMB policies and procedures including health and safety and equal opportunities requirements

To treat all Leathermarket JMB tenants, leaseholders and colleagues with respect at all times – you will be working in public areas and come into daily contact with residents and the general public

### **OTHER TASKS**

On occasion particular tasks may vary to take into account the JMB business need. Tasks are likely to vary to take account of weather conditions

You may be asked to work on a patch, covering particular estates or blocks. Alternatively you may be asked to join a team that provides cover for absent colleagues, carries out cyclical deep cleaning programmes etc. This is at manager's discretion.

For more information on this role please visit our website [www.leathermarketjmb.org.uk](http://www.leathermarketjmb.org.uk) for a full job description and person specification. To apply please **apply via indeed** with a full CV and a covering letter. We reserve the right to close this position before the closing date if we receive a suitable calibre of candidates.

**Application deadline: 28<sup>th</sup> January 2022.**

Job Types: Full-time, Permanent

**Salary: £23,427.00 - £24,717.00 per annum**