

## Technical Officer

**Salary Range (£37,491 to £40,632)**

Leathermarket **JMB** is a resident-managed housing organisation, working in partnership with Southwark Council managing 1,600 properties of mixed tenure south of London Bridge station. We have created a new post within our Property Services department for a Technical Officer to support the Property Services Manager in the delivery of the Major Works. The successful candidate will assist in the full range of the procurement and project management tasks throughout the whole life cycle of a diverse project range to completion. A key focus of the role will be achieving high quality outcomes in on site delivery and resident satisfaction which will require integration and collaboration with the full project team to successfully achieve.

### The ideal candidate will have:

- Recognised building qualification or other relevant qualification or demonstrable equivalent experience
- Experience of delivering and monitoring major building works with residents in occupation ensuring high quality outcomes and customer satisfaction
- Minimum 3 years' experience in diagnosing and remedying building defects
- Able to constructively challenge contractors to attain quality outcomes
- Able to explore options and resolve differences between residents and the contractor
- Excellent verbal, written and numerical communication skills to clearly convey key points

For more details about this position including the full job description and person specification, please visit our website [www.leathermarketJMB.org.uk](http://www.leathermarketJMB.org.uk) To apply, please email your CV together with a statement showing how you meet all of the criteria set out in the person specification to [Recruitment@LeathermarketJMB.org.uk](mailto:Recruitment@LeathermarketJMB.org.uk).

**Application closing date: 8<sup>th</sup> July 2021**

### Terms and conditions

Salary:	From £37,491 per annum
Hours:	Full time 36 hours per week (Monday to Friday although will be required out of hours emergencies)
Annual Leave:	26 days per year plus bank holidays
Benefits:	Season Ticket Loan, Life Assurance, Employee Assistance Programme, Mobile and Pension Scheme.

***RESIDENTS ARE THE REASON WE ARE HERE***

26 LEATHERMARKET STREET, LONDON, SE1 3HN  
ENQUIRIES@LEATHERMARKETJMB.ORG.UK

TEL: 020 7450 8000  
WWW.LEATHERMARKETJMB.ORG.UK