

Repairs and Contracts Manager

Salary Range (£41,466 to £49,203)

Leathermarket JMB is a resident-managed housing organisation with 1,600 properties of mixed tenure immediately south of London Bridge rail terminal. Our new post of Repairs and Contracts Manager will procure and manage a range of long-term contracts, monitor and have budgetary control of the JMB's responsive repairs service; which is provided by colleagues in the direct labour force and by external contractors. Working to the Property Services manager this role will also form an essential link with the delivery of our ambitious major works programme.

The candidate will:

- Be able to demonstrate in-depth knowledge and experience of managing a successful repairs services delivered using a direct labour force and consultants.
- Have experience in diagnosing complex building defects and producing specifications for responsive repairs including those for Part B blocks.
- Have a building qualification (or working towards one) with membership of a relevant organisation.
- Have working knowledge of the legal requirements inherent in delivering a repair service to council secure tenants and homeowners
- Have experience of procuring a range of long-term responsive repair contracts and a knowledge of associated financial and budgetary considerations
- Be able to write complex technical reports, analyse processes and performance data.

For more details about this position including the full job description and person specification, please visit our website www.leathermarketJMB.org.uk To apply, please email your CV together with a statement showing how you meet all of the criteria set out in the person specification to Recruitment@LeathermarketJMB.org.uk.

Terms and conditions

Salary: from £41,466.00 per annum Hours:
Hours: Full time 36 hours per week (Monday to Friday although will be required for some out of hours emergencies).
Annual Leave: 26 days per year plus bank holidays
Benefits: Flexitime, Season Ticket Loan, Life Assurance, Employee Assistance Programme, motor vehicle for use during work hours, Mobile and Pension Scheme.

RESIDENTS ARE THE REASON WE ARE HERE

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